

MEMORANDUM OF AGREEMENT

Between

United States Air Force

Alaska Air National Guard

Fairbanks North Star Borough School District



and

American Red Cross of Alaska

Negotiated

By 354th Fighter Wing

and

168th Air Refueling Wing

Date: August 26, 2011

MEMORANDUM OF AGREEMENT

Between the

United States Air Force 354th Fighter Wing, Eielson Air Force Base

and

Alaska Air National Guard

168th Air Refueling Wing, Eielson Air Force Base

and

Fairbanks North Star Borough School District

Ben Eielson High School, Eielson Air Force Base

and

American Red Cross of Alaska

Eielson Station Manager, Eielson Air Force Base

This Memorandum of Agreement (MOA) is made between the United States Air Force (USAF), with the authority delegated to 354th Fighter Wing (354 FW), as the Air Force Executive Agent and the Alaska Air National Guard (AKANG), represented by 168th Air Refueling Wing (168 ARW), and the Fairbanks North Star Borough School District, with the authority delegated to Ben Eielson High School (BEHS), as the Fairbanks North Star Borough (FNSB) School District Executive Agent, and the American Red Cross, with the authority delegated to Eielson Station Manager, as the American Red Cross of Alaska Executive Agent all of which operate on Eielson Air Force Base (AFB), within the FNSB and interior Alaska.

All correspondence or notices concerning issues related to this MOA should be forwarded to 354 FW, 168 ARW, American Red Cross of Alaska or BEHS, as appropriate, at the following addresses:

- a. 354 MSG/CC (School Liaison Officer)
354 Broadway Ave, Unit 12A
Eielson AFB, AK 99702
- b. BEHS
Mr Joe Deutsch
675 Ravens Way
Eielson AFB, AK 99702
- c. American Red Cross of Alaska
Mr Luke Wetzel
1024 Apple St
Fort Wainwright, AK 99703
- d. 168 ARW
2680 Flightline Ave, Suite 117
Eielson AFB, AK 99702-1899

Other entities supporting this initiative: Carl Perkins Funds; Construction Academy Grant; Youth Initiative Grant Ben Eielson Jr/Sr Career Technical Education (CTE) Funds; School-Business Partnerships; Alaska Works Partnership; Alaska Department of Labor and Workforce Development; and State of Alaska Department of Education; subject to fiscal year funding.

PREAMBLE: The 354 FW, the 168 ARW, the American Red Cross of Alaska, the BEHS, FNSB School District mutually recognize the remote and geographical separation of Eielson AFB from the greater Fairbanks community and population base, and the resulting austere educational amenities in contrast to those normally associated with other parts of the FNSB, within interior Alaska. Specifically, they acknowledge the absence of opportunities for high school students to investigate career venues, as well as other opportunities to pursue and develop vocational knowledge, skills and experience; and have jointly initiated a cooperative initiative to establish a “*Career Investigations Educational Program*” and a “*Pre-Apprenticeship Program*.”

The *Career Investigations Educational Program* and the *Pre-Apprenticeship Program* has been approved and formalized as a pilot program by the FNSB School District. The pilot program debuted on Eielson AFB during the Aug 2010-May 2011 school year. The program has proven to be very successful in so much that it has become a benchmark for other locations throughout Alaska and the Pacific Air Forces (PACAF) bases. The interim Memorandum of Understanding expired 1 June 2011.

In order to continue this program, this MOA serves to extend the programs date and serve as an understanding between the parties identified above and has been coordinated between the same agencies. This MOA expires on 1 June 2014.

Part A: Pre-Apprentice Program

The following characterizes the goals and objectives of the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.

1. **Course Title:** *The Career Investigations Educational Program*

Grade Level: 10-12

Rationale: To provide high school students attending BEHS, located on Eielson AFB, with an opportunity to explore career fields on Eielson AFB. Students who participate in the course will gain introductory knowledge in an occupation(s) through an actual workplace setting. In partnership with Air Force (AF) personnel and associated contractors, this unique opportunity will validate a student's interest in a given career field(s), prior to enrolling in the *Pre-Apprenticeship Program*. See attached for a list of occupational specialties/career fields offered at Eielson AFB.

Construct: Students who register for this course will enroll for a minimum of 1 18-week grading period (semester), during which they will explore up to four career fields. During this period students will independently rotate between a pre-selected list of career fields offered on Eielson AFB. Students will spend 8 contact hours over 2 week periods, per career field explored. Principally through job shadowing, during this contact time, students will be familiarized with each chosen career field's mission, job safety requirements, core technical and process competencies. While completing this course, students will also receive preparatory career instruction from BEHS and American Red Cross staff members. Over the course of 2 semesters a student may explore as many as 8 career fields. In the end, students will have a stronger foundation for selecting a career field to pursue in greater detail. This course serves as a precursor to the *Pre-Apprenticeship Program*.

2. **Course Title:** *The Pre-Apprenticeship Program*

Grade Level: 10-12

Rationale: To provide high school students attending BEHS, located on Eielson AFB, with an opportunity to participate in a "pre-apprenticeship," program on Eielson AFB. The Pre-Apprenticeship Program will be modeled as an internship. Students who participate in the course will gain knowledge, and technical skills in an occupation through an actual workplace setting. In partnership with Eielson Airmen and civilian personnel, this unique opportunity will fulfill a void in CTE program offerings at BEHS. See attached for a list of occupational specialties/career fields offered at Eielson AFB.

Construct: Students who register for this course will enroll for a minimum of 1 semester and become a Red Cross volunteer. Students will choose one career field from a list of career fields employed on Eielson AFB. They will be assigned to a specific Eielson AFB work center with primary and alternate trainers/mentors. Each student will spend 2 hours per day, 4 times a week learning the basic fundamentals of their selected job. This program allows the student to engage in career exploration, workplace safety training, job shadowing, hands on job acquisition skills and service learning that complements the worksite training experience. Using the AF's dual channel on-the-job (OJT) training approach, the student will independently complete qualification modules specific to their chosen specialty with teacher support and trainer/mentor supervision. This will allow the student to gain knowledge and concepts that are essential to the understanding and application of the technical skills related to the worksite training experience.

3. **Course Description:** Pre-Apprenticeship Program is a work-based course designed to provide an extended educational experience for students who desire to learn technical skills in a specific occupation. Students will apply the knowledge they have acquired through qualification modules Career Development Courses (CDC) or Qualification Training Packets (QTP) that are linked with the specific OJT training program. In partnership with Eielson AFB personnel and associated contractors, the student learns skills

in an actual work setting. The student's worksite supervisor/mentor and classroom teacher collaborate to assess the student's progress toward successful completion of the course objectives and mastery of the technical skills.

The goal for students who complete the *Pre-Apprenticeship Program* is to be certified in a specific occupation consistent with Air Force certification standards. Students will possess the knowledge, and skills to become employed in the government, or private industry setting or continue with post-secondary educational opportunities.

4. Learning Objectives, Concepts, and Content Outline: A student who completes the *Pre-Apprenticeship Program* will be able to:

- Develop and maintain a work ethic necessary for success in the workplace that includes honesty, integrity, dependability, punctuality, self-discipline, initiative, reliability, accuracy, productivity, respect and perseverance.
- Develop and use marketable skills to transition into post-secondary training and learning.
- Appreciate the relationship between theoretical knowledge and practical application by integrating academic and technical skills.
- Apply skills and academic knowledge in a variety of work-related tasks.
- Describe how a particular task fits into the job duties and how the job fits into the overall organization.
- Recognize health and safety issues associated with in an occupation.
- Employ safety behaviors consistent with training and established safety standards.
- Acquire mastery of technical skills to meet certification requirements.
- Summarize employer and employee rights and responsibilities.

In addition, there are specific learning objectives and concepts as defined through qualification modules and the OJT program the student has chosen to pursue. The AF OJT program is divided into 3 components. Component 1, the qualification module, is designed to provide basic knowledge pertaining to a career field. Component 2, students learn job proficiency through supervised hands-on training provided at their worksite. Component 3, job experience, is gained as the student learns new skills, which are documented and signed off by the student's supervisor. As students upgrade their skills, they build confidence and competence. Students have a choice of which training program to pursue from an array of occupational specialties offered at Eielson AFB.

5. Student Learning Materials: CDC's or QTP's will meet AF certification standards. Students may be required to wear Personal Protective Equipment (PPE). Student may incur the cost of PPE.

6. Potential Program Costs

Background checks
First Aid and CPR training
Student textbook
Qualification modules CDC materials
CareerSafe 10-hour General Industry Course (GIC)
PPE, general and specialized
Labor associated with conducting worksite training
Maintenance of training records (AF Form 623)
Training Certificate costs
Transportation to training sites

SPECIALITIES

The following career fields are available to Eielson AFB students:

Specialty	Duty Title
COMMAND AND CONTROL SYSTEMS OPERATIONS CAREER FIELD (1C)	Aviation Resource Management Apprentice
MANNED AEROSPACE MAINTENANCE CAREER FIELD (2A)	Aerospace Maintenance Apprentice
CYBERSPACE SUPPORT CAREER FIELD (3D)	Radar Journeyman
CIVIL ENGINEERING CAREER FIELD (3E)	Heating, Ventilation, Air Conditioning, & Refrigeration Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Pavement and Construction Equipment Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Structural Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Water and Fuel System Maintenance Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Environmental Controls Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Engineering Journeyman Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Operations Management Apprentice
CIVIL ENGINEERING CAREER FIELD (3E)	Readiness (Emergency Management) Apprentice
CONTRACTING CAREER FIELD (6C)	Contracting Apprentice
FINANCIAL CAREER FIELD (6F)	Financial Management Apprentice
MISSION SUPPORT (3S)	Child and Youth Program Assistant Apprentice
SERVICES CAREER FIELD (3M)	Services Apprentice
MISSION SUPPORT (3S)	Personnel Apprentice
MISSION SUPPORT (3S)	Education and Training Apprentice
MISSION SUPPORT (3S)	Manpower Journeyman
PUBLIC AFFAIRS (3N)	Broadcast Journalist Apprentice
MISSION SUPPORT (3S)	Military Equal Opportunity Apprentice
PARALEGAL CAREER FIELD (5J)	Paralegal Journeyman
CHAPLAIN ASSISTANT CAREER FIELD (5R)	Chaplain Assistant Apprentice
SAFETY CAREER FIELD (1S)	Safety Journeyman
SUPPLY CAREER FIELD (2S)	Supply Management Apprentice
TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Traffic Management Apprentice
TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Vehicle Operations Apprentice
TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Air Transportation Apprentice
TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Vehicle Equipment Maintenance Apprentice
TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Special Vehicle Maintenance Apprentice

Specialty	Duty Title
TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Vehicle Management and Analysis Apprentice Vehicle Equipment Maintenance Apprentice
MEDICAL CAREER FIELDTRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Public Health Apprentice Special Vehicle Maintenance Apprentice
DENTAL CAREER FIELD (4Y)TRANSPORTATION AND VEHICLE MAINTENANCE CAREER FIELD (2T)	Dental Assistant Apprentice Vehicle Management and Analysis Apprentice
MEDICAL CAREER FIELDMEDICAL CAREER FIELD	Pharmacy Apprentice Public Health Apprentice
MEDICAL CAREER FIELDDENTAL CAREER FIELD (4Y)	Medical Laboratory Apprentice Dental Assistant Apprentice
COMMAND AND CONTROL SYSTEMS OPERATIONS CAREER FIELD (1C)MEDICAL CAREER FIELD	Airfield Manager Apprentice Pharmacy Apprentice
WEATHER CAREER FIELD (1W)MEDICAL CAREER FIELD	Weather Journeyman Medical Laboratory Apprentice
CYBERSPACE SUPPORT CAREER FIELD (3D)COMMAND AND CONTROL SYSTEMS OPERATIONS CAREER FIELD (1C)	Cyber Systems Operations Apprentice Airfield Manager Apprentice
CYBERSPACE SUPPORT CAREER FIELD (3D)WEATHER CAREER FIELD (1W)	Cyber Surety Apprentice Weather Journeyman
CYBERSPACE SUPPORT CAREER FIELD (3D)CYBERSPACE SUPPORT CAREER FIELD (3D)	Knowledge Operations Management Cyber Systems Operations Apprentice
CYBERSPACE SUPPORT CAREER FIELD (3D)CYBERSPACE SUPPORT CAREER FIELD (3D)	Client Systems Apprentice Cyber Surety Apprentice
CYBERSPACE SUPPORT CAREER FIELD (3D)CYBERSPACE SUPPORT CAREER FIELD (3D)	Cyber Transport Apprentice Knowledge Operations Management
CYBERSPACE SUPPORT CAREER FIELD (3D)CYBERSPACE SUPPORT CAREER FIELD (3D)	Airfield Systems Apprentice Client Systems Apprentice
CYBERSPACE SUPPORT CAREER FIELD (3D)CYBERSPACE SUPPORT CAREER FIELD (3D)	RF Transmission Systems Journeyman Cyber Transport Apprentice
MISSION SUPPORT (3S)CYBERSPACE SUPPORT CAREER FIELD (3D)	Life Skills Counselor Apprentice Airfield Systems Apprentice
CYBERSPACE SUPPORT CARRER FIELD (3D)CYBERSPACE SUPPORT CAREER FIELD (3D)	Knowledge Operations Management RF Transmission Systems Journeyman
MISSION SUPPORT (3S)	Life Skills Counselor Apprentice
CYBERSPACE SUPPORT CARRER FIELD (3D)	Knowledge Operations Management

Part B

1. BEHS, in consideration of promises and agreements of the American Red Cross, 354 FW, and 168 ARW agrees to:
2. Provide program administrator(s) and staff, as required, to manage the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*. The program administrator(s) will be under the supervision of, and directly responsible to, BEHS for their daily activities.
3. Comply with all laws, rules, regulations and policies of Eielson AFB regarding security, ingress and egress, traffic, driving privileges, safety and sanitation. Access to the base and supporting work centers by BEHS staff and students is a privilege which is granted and can be revoked by the installation commander (354 FW/CC).
4. Maintain a complete and accurate record of all academic work completed or attempted through the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program* established under this agreement.
5. To release and waive all claims against the USAF and AKANG, their agents, officers, and employees arising out of the use of AF facilities, equipment, supplies and services, by BEHS, its officers, agents, employees and participating students. BEHS will hold the USAF harmless from any and all claims out of acts or omissions of BEHS, its agents, representatives, officers, employees and participating students.
6. Provide a completed/signed volunteer permission slip and parental permission slip (when necessary) for each participating student prior to work center visit taking place.
7. Provide academic advisement to students and prospective students for the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.
8. Ensure all necessary textbooks, related materials and equipment (other than that provided by the government) are available for student and trainer use. BEHS shall ensure test books and other student material are available for purchase prior to the course start date unless required otherwise.
9. Counsel, recruit and screen their student body for candidate students for participation in the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*. BEHS will match students to one or more of the career fields available for study, based upon maturity, academic wherewithal, and safety and security risk management factors.
10. Collaborate with 354 FW and 168 ARW through the Base School Liason Officer (SLO) to match candidate students with units and work centers (ideally 3-4 weeks prior to the start of the program or program rotation). 354 FW and 168 ARW units will provide Base SLO an appointment letter designating a primary and alternate trainer for each assigned student.
11. Program administrator will schedule and monitor each student's completion of CareerSafe 10-hour GIC. Administrator will record the training in each student's AF Form 623, OJT Record.
12. Provide each student a list of CDC materials that may be ordered and may be completed by *Pre-Apprenticeship Program* students on a voluntary basis.
13. Provide each student a list of PPE that must be purchased, along with suggested acquisition sources.

Ensure students have transportation arrangements between BEHS and their assigned training location(s).

14. Assist each *Pre-Apprenticeship Program* student in completing the documentation required by the AF to secure a Volunteer Access Card (VAC); necessary for gaining access to AF computers and networks. They will also assist the AF in retrieving VAC's when students have withdrawn or completed the *Pre-Apprenticeship Program*.

15. Collaborate with the Base SLO in publishing certificates of completion and letters of reference for each student completing the *Pre-Apprenticeship Program*; to be presented in a well publicized event.

16. Conduct an orientation class outlining expectations for both students and their mentors, addressing at a minimum, responsibilities, core safety, security, equal opportunity, standards of conduct, providing periodic progress reports and grading protocols.

Part C

1. 354 FW and 168 ARW, in consideration of promises and agreements of the American Red Cross and BEHS, agree to:
2. Appoint the Base SLO as the primary representative of the military (354 FW and 168 ARW) as it pertains to facilitating and enabling the military's contributions to the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.
3. Promote the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program* through available media, including base bulletin notices, articles in base newspaper, commander's calls, etc. At a minimum, the Base SLO will ensure programs are promoted through broad based dissemination of registration information, publicizing graduations, and submitting press releases to base and local media for special events.
4. Appoint the Base SLO to provide due diligence in recruiting sufficient trainers (primary and alternates) to mentor each student in chosen career fields.
5. Appoint the Base SLO and Eielson AFB representatives jointly, to make every effort to ensure the resources dedicated to the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program* are sufficient enough to support the associated administrative tasks.
6. Authorize BEHS students' use of government leased telephone services for communicating with their assigned military personnel or Department of Defense (DOD) civilian employee mentors/trainers, subject to local base policy.
7. Establish procedures to assist in obtaining passes or ID cards for participating BEHS students as required by base regulations and ensure students are provided information concerning current procedures prior to each term or semester.
8. Assist each *Pre-Apprenticeship Program* student in completing the documentation required by the AF to secure a VAC; necessary for gaining access to AF computers and networks. They will retrieve VAC's when students have withdrawn from the *Pre-Apprenticeship Program*.
9. Collaborate with BEHS to match students to career fields available for study open to the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.
10. Provide the Base SLO an appointment letter designating a primary and alternate trainer for each assigned student to the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.
11. Establish an AF Form 623, OJT Record for each student participating in the *Pre-Apprenticeship Program*. Upon completion or withdrawal from the *Pre-Apprenticeship Program*, each student's training record will be turned over to the student through the BEHS program administrator.
12. Provide BEHS, through Base SLO, a list of CDC materials required for each student. Materials will be ordered by the SLO. With some CDC materials being for official use only or copyrighted, students may be limited in completing them while attending training in the assigned work center. Students will not be able to keep them nor remove them from the work center.
13. Provide BEHS, through Base SLO, a list of PPE's that must be purchased, along with suggested acquisition sources.

14. Collaborate with BEHS, through the base SLO, in publishing certificates of completion and letters of reference for each student completing the *Pre-Apprenticeship Program*; to be presented in a well publicized event. Each affected unit commander will provide each program graduate with a letter of reference based on their performance in their work center.

15. Set aside the required duty time to train and/or mentor students participating in the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.

16. All trainers/mentors assigned responsibilities under the *Pre-Apprenticeship Program* or the *Career Investigations Educational Program* will be free of and without any history of misconduct (of sexual nature) with children. Individuals employed by 354 FW and 168 ARW with criminal activity related to children, will not be allowed to be alone with a student. Unit leadership personnel, trainers/mentors will exercise due diligence in preventing students from routinely being exposed to those individuals. If this situation exists, the BEHS program administrator will be advised appropriately by the trainer/mentor and/or senior leadership.

Part D

1. The American Red Cross of Alaska, Fort Wainwright Station, in consideration of promises and agreements of the BEHS, 354 FW, and 168ARW agrees to:
2. Act as the primary representative of the American Red Cross as it pertains to facilitating and enabling the Red Cross' contributions to the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*.
3. Promote the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program* through available media.
4. Enroll all BEHS students participating in the *Career Investigations Educational Program* and the *Pre-Apprenticeship Programs* in the Red Cross volunteer program and providing each with a Red Cross Volunteer nametag.
5. Coordinate with the BEHS program coordinator to schedule and conduct orientation training for all students participating in the *Career Investigations Educational Program* and the *Pre-Apprenticeship Programs*.
6. Coordinate with the BEHS program coordinator to schedule and conduct any CPR and or other specialty safety training mandated by the Red Cross, for students participating in the *Pre-Apprenticeship Program*.
7. Facilitate, each school year, 2 volunteer projects conducted by the students participating in the *Pre-Apprenticeship Program*. The first project must be a fundraiser; the second project will use the fundraiser's monies to enhance the Eielson community.
8. Promote the safety and well-being of students participating in the *Career Investigations Educational Program* and the *Pre-Apprenticeship Programs*.
9. The Red Cross will not supervise, direct or oversee the students while they are participating in activities at an Eielson AFB worksite or BEHS classroom.

Part E

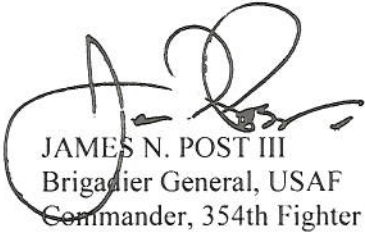
1. BEHS, 354 FW, 168 ARW, and Red Cross, mutually agree to protecting the well-being of student volunteers participating in the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*; and providing for medical treatment when injuries occur, to include the following:
2. In the event of an emergency, the volunteer student's assigned mentor/trainer/unit will: First, render the appropriate first aid. Second call/request first responder medical assistance. Third, facilitate transport to medical treatment facilities, to include accompanying the student to the medical treatment facility. Fourth, notify the school of the medical emergency. Fifth, complete the standard safety mishap reporting and investigative procedures. Lastly, upon notification from the unit, BEHS officials will notify the volunteer student's parent/guardian.
3. As a partner in this MOA all agencies share some form of liability in regards to protecting the students' well-being; rendering emergency care and providing for medical treatment when injuries occur.
4. The following represents each agency's point of departure in regards to their liability associated with supporting the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program*:
5. 354 FW: Pursuant to DOD Directive 1100.21, *Voluntary Services in the DOD*, and DOD Directive 1015.1, *Non-appropriated Funded activities* students registered as a Red Cross Volunteer, participating in either the *Career Investigations Educational Program* or the *Pre-Apprenticeship Programs*, shall be considered an employee of the government only for the purposes related to the provisions of law and regulations cited in DOD Directive 1100.21, paragraph E3.5.1 and its sub-parts; i.e., 10 U.S.C. 1588. DOD Directive 1100.21 serves as an attached reference to this MOA.
6. The above provision holds true, provided the student volunteer is acting within the scope of the *Career Investigations Educational Program* or the *Pre-Apprenticeship Program*. The volunteer has on record a signed volunteer agreement, parental permission form (if under age 18), and is not receiving compensation for services rendered.
7. The Red Cross acknowledges and identifies its liability as defined and within the scope of DOD Directive 1100.21, *Voluntary Services in the DOD*, and DOD Directive 1015.1, *Non-appropriated Funded activities*.
8. BEHS and the FNSB School District acknowledge that the liability commensurate with the subject program of this MOA falls within the standard provisions for student liability that are employed and common to any other activity conducted by the school. Ben Eielson Jr./Sr. High School will follow all FNSB School District policies and procedures related to student injury notifications as provided annually by Borough Risk Management, and immediately contact Borough Risk Management and the District's Business Office in case of any such reported occurrence.

Part F

1. BEHS, Red Cross, 354 FW, and 168 ARW, mutually agree that:
2. Red Cross participation within this program and students being classified as Red Cross Volunteers is absolutely imperative. Without Red Cross Volunteer designation, liability herein would require re-negotiation.
3. If the Base SLO and BEHS program administrator arrive at a conflict that cannot be mutually agreed upon, the matter will be resolved in conference between BEHS representatives, the Base SLO, the 354 Mission Support Group (MSG) Commander, 168 MSG Commander and if necessary HQ PACAF/A1K.
4. The purpose of this MOA is to enable BEHS to offer a high quality educational opportunity to explore career focus areas that meet the identified needs of students of BEHS on Eielson AFB. This agreement will be interpreted and construed by all parties in a manner that will accomplish the requirements outlined in Parts A, B and C of this MOA.
5. Admissions of candidates to the *Career Investigations Educational Program* and the *Pre-Apprenticeship Program* will be at the sole discretion of BEHS; with the understanding students chosen to participate will not jeopardize the safety and security of Eielson AFB or any unit operating on it.
6. It is preferred the class size for each program be limited to 10-20 Students. Units on Eielson AFB will not have more than 1 student in each program, or in any 1 work center (career field).
7. Neither the BEHS, 354 FW, nor 168 ARW shall discriminate against participants because of race, creed, age, sex, or physical handicap (where the handicapped person is otherwise qualified).
8. Access to student records or any other documents contained therein will be denied unless the Individual Privacy Act release has been obtained from the student.
9. This MOA may be terminated by either party at anytime with 180 days written notice to the other party. In the event that war or other matters beyond the control of the base temporarily prevent the base from complying with the provisions of the MOA and allowing BEHS, 354 FW, or 168 ARW from conducting the subject instructional programs on the base, this MOA may be suspended. BEHS will advise its students of special provisions and options that will be exercised to ensure a smooth transition to another educational venue, as appropriate.
10. This MOA defines the entire relationship between the USAF, AKANG, the FNSB School District, and the American Red Cross and supersedes any previous verbal or written agreements of understanding. Failure on the part of any party to comply with the provisions of this MOA may result in the elimination of this program at Eielson AFB. Addendums to this MOA to cover specific requirements of BEHS may be published with the concurrence of all parties.
11. This MOA is at all times subject to the rules and regulations of the Department of the AF and the National Guard Bureau, or their subsidiaries.
12. No change or modification of this MOA shall be valid unless it is in writing and signed by all parties.
13. The Eielson Base SLO may negotiate any items that are not addressed within the scope of this document to facilitate the full mandate of this educational program.


Part G

This MOA is effective upon signing by all parties and will expire on 1 June 2014 unless extended in writing by all parties or terminated as specified in Part D.




JAMES N. POST III
Brigadier General, USAF
Commander, 354th Fighter Wing

Date: 8/24/11



PETE LEWIS
Superintendent
FNSB School District

Date: 9/1/11




MARIO P. GATTO
Principal
BEHS

Date: 10/3/11

TIMOTHY O'BRIEN
Colonel, AK ANG
Commander, 168th Air Refueling Wing

Date:



LUKE WETZEL
Station Manager
American Red Cross

Date: 9/14/2011